



# St. Thomas More Catholic School

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Dear Early Childhood Development Center Parents,

March 15, 2011

Thank you for choosing to send your children to **St. Thomas More Early Childhood Development Center** for the **2011-2012** school year. The first month's tuition and the fees are due on our Fee/Tuition Day in August. Additional information will be sent home in the July/August summer mailing.

### Early Childhood Development Center Admission Policy

**CLASS SIZE:** Recommended size for Four-Year- Old Early Childhood Development Center will be 10 students. Recommended size for Three/Four –Year-Old (T/TH) Early Childhood Development Center will be 8 students. At the discretion of the Pastor and Principal, the three-year-old Early Childhood Development Center may be increased by 2 in each session to accommodate special situations. Please note: Enrollment and class times are subject to change based upon current need.

### **The following must meet the age criteria as specified:**

Early Childhood Development Center Four -Year- Old Program (3 half days per week.) Child must be four years on or before September 1<sup>st</sup>, must be completely toilet trained, and must meet the Early Childhood Development Center Guidelines.

Early Childhood Development Center Three/Four - Year - Old Program (2 half days per week.) Child must turn three years on or before September 1<sup>st</sup> of the school year, must be completely toilet trained by registration, and must meet the Early Childhood Development Center Guidelines.

**PROCEDURE AND GUIDELINES:** The Principal will establish a specific registration period and the day will be publicly announced. All prospective students' parents must complete a registration form and meet with the Early Childhood Development Center teacher. If in the opinion of the teacher, principal and pastor, the applicant is not developmentally ready or if the character, personality, or emotional stability indicates that the applicant would require special training or counseling not currently available, the application may be denied.

### **ORDER OF ACCEPTANCE:**

1. All students must be completely toilet trained by the date of registration.
2. Priority for entering Three/Four-Year-Old Early Childhood Development Center (T/TH) will be registered, contributing parishioners. Length of parish membership determines order of acceptance.
3. St. Thomas More Three/Four-Year-Old Early Childhood Development Center Students (T/TH) will have first priority of acceptance into the following year's 4-year-old program. Priority for remaining openings will be registered, contributing parishioners. Length of parish membership determines order of acceptance.
4. Children of non-parishioner families.

Early Childhood Development Center students' progress will be monitored for the first nine weeks. If in the opinion of the teacher and Principal, the child is not ready or able to perform satisfactorily, he/she may be removed from the program. The Principal will resolve any conflicts or disputes on interpretation of this policy. **ADMISSION INTO ST. THOMAS MORE EARLY CHILDHOOD DEVELOPMENT CENTER PROGRAM DOES NOT GUARANTEE ADMITTANCE INTO KINDERGARTEN.**

## Early Childhood Development Center TUITION 2011-2012

\*\* Payments are due on the 15th of each month

| Age                     | Tuition | Monthly Payment (August 15 - May 15) |
|-------------------------|---------|--------------------------------------|
| 3 year old (T, Th AM)   | 1725    | 172.50                               |
| (T, Th PM)              | 1725    | 172.50                               |
| 4 year old (M, W, F AM) | 2075    | 207.50                               |
| (M, W, F PM)            | 2075    | 207.50                               |
|                         |         |                                      |

### **Fees -- due on Fee Day in August**

|                 |                                  |
|-----------------|----------------------------------|
| Books/Materials | \$50                             |
| Computer        | \$25                             |
| Snack           | \$30 for 3 days, \$20 for 2 days |